

**A Plus Food Training L.L.C.**  
15255 S. 94<sup>th</sup> Avenue, Suite 500  
Orland Park, IL 60462  
(708) 349-4916



## APPEAL AND COMPLAINT FORM

Students should complete this form to appeal or complain about their grade, certificate invocation, policies, or other issues. The completed form should be emailed to [aplusfoodtraining@gmail.com](mailto:aplusfoodtraining@gmail.com). The appeal/complaint will be reviewed and a decision made within 10 business days of receipt of this form. The final decision will be sent to the student via email.

### Student Information

Student Name	Course #	
Email	Phone	Birthdate
Signature	Date	

### Type of Appeal/Complaint

- Grade appeal
- Policy complaint
- Revocation appeal
- Other appeal/complaint: specify \_\_\_\_\_

Please indicate your appeal or complaint below. Attach any documentation needed to support your appeal/complaint. Attach additional sheets if needed.

### **Administrative Approval (to be completed by A Plus Food Training L.L.C.)**

Date Received: \_\_\_\_\_  
Date of Decision: \_\_\_\_\_  
Decision: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_